

"I entered the classroom with the conviction that it was crucial for me and every other student to be an active participant, not a passive consumer...education as the practice of freedom.... education that connects the will to know with the will to become. Learning is a place where paradise can be created."  
-bell hooks

## *How to Create a GSA/QSA Workshop*

**1 Choose a Topic** Brainstorm first with no limitations. Allow yourself to be as creative as possible, and write down everything you think of, regardless of how ridiculous it sounds. Browse topic ideas at [iNSIDEoUT180.org/resources/tods.pdf](http://iNSIDEoUT180.org/resources/tods.pdf)

**2 Write Down Your Goals for the Activity** What do you want the participants to learn? What do you want them to walk away saying or thinking? Why are you planning an activity around this topic? Be specific in articulating your goals. How will you determine whether you've achieved the goals you set for the activity?

**3 Research** Learn about your topic before you run the activity. Do research on the internet and in libraries. Research increases the quality of your workshop. Read...consult sources...don't just rely on what you think you know.

**4 Develop an Plan** Or in other words, decide how the activity will work. Write up a detailed description of how the activity will work, so that someone who's never met you could read the description and know exactly how to run the activity without your help. Decide what kind of activity it will be: quiet? seated? active? If you have trouble coming up with an implementation, go back to step 2 and clarify your goals, or visit our resource page ([iNSIDEoUT180.org/resources.html](http://iNSIDEoUT180.org/resources.html)) for ideas.

**5 Wrap It Up** Your workshops could conclude with a discussion. Write up five to ten questions to guide the discussion. Help participants personally wrap up the things they've learned, and the thinking they've done. Ask them questions that get them to state the purpose of the activity in their own words, and get them to process and share what they've learned and what they think about the things they've learned. Keep in mind your goals when writing up questions. For help on leading discussions, visit <http://www.insideout180.org/gsa/>.

**6 Get Feedback** Ask your participants what they enjoyed about the activity and what would have made it better. Have them fill out an evaluation form. Thank them for their participation.

**7 Add it to iNSIDEoUT180.org** Submit your workshop online to be added to the iNSIDEoUT website at [insideout180.org](http://insideout180.org).

